

## SECTION 10

### Forms & Reports

#### 1.0 Team Lists Form

Captain.....

Team.....

Opponent .....

Date..... Venue.....

Please complete this team list at the time of the toss.

A copy must be supplied to the Umpires who are adjudicating the match.

#### ***Team List 1-Day Match (1st Day of 2-Day Match)***

1. ....

2. ....

3. ....

4. ....

5. ....

6. ....

7. ....

8. ....

9. ....

10. ....

11. ....

#### ***Team List (2nd Day of Two-Day Match)***

1. ....

2. ....

3. ....

4. ....

5. ....

6. ....

7. ....

8. ....

9. ....

10. ....

11. ....

Replacement Players. The Captain of any team playing a replacement player(s) must inform the opposing Captain and Official Umpires of the name (s) of the player(s) and the replacement player(s) who will substitute for him/them prior to tossing on the first day of the match.

## 2.0 Captains Report - Pitch & Ground

(Premier and 2A Men, Premier Grade Women)

### Pitch & Ground Report

(Confidential)

Match:.....v.....

At:..... Date: .....

Match Status: .....

*Please answer all questions as fully as possible.*

*Tick or strike out where applicable*

### Pitch Performance

<b>Evenness of Bounce</b>	First Day	Second Day
Even		
Variable		

<b>Bounce Height</b>	First Day	Second Day
Above Stump Height		
Below Stump Height		

(Bounce height -for a ball landing 2 meters in front of the popping crease)

<b>Pace</b>	First Day	Second Day
Very Slow		
Slow		
Medium		
Fast		
Very Fast		

<b>Ball Movement</b>		First Day	Second Day
Seam	Too Much		
	Above Average		
	Normal		
Spin	Too Much		
	Above Average		
	Normal		

**Pitch Surface:**

Was the pitch level throughout its length?       Yes       No

**Overall Assessment:**

In view of providing good even bounce and balance between bat and ball, was the pitch:

Very Poor	
Not up to standard	
Satisfactory	
Good	
Excellent	

If the pitch was not up to Standard or Very Poor, please state why:

.....

.....

.....

.....

.....

.....

.....

.....

**Outfield:**

Was the outfield satisfactory/unsatisfactory? If unsatisfactory, please comment: .....

.....

.....

.....

.....

.....

.....

Captains Name: .....

Signature: ..... Date: .....

*Please return this report to the CCA within 72 hours of the conclusion of the match*

**Contact Person:**

*Mike Fisher, Assistant Manager Operations  
 PO Box 789, 23a Iversen Terrace, Christchurch.  
 Phone (03) 363 5081 Fax (03) 365 3073  
 mfisher@canterburycricket.org.nz*

### 3.0 Captain's Report -Umpires

Captain's Report On Umpires (Confidential)

Match:.....v.....

At:..... Date: .....

Match Status: .....

Umpire 1: ..... Umpire 2: .....

#### SECTION A

Please TICK to ASSESS each umpire under each of the following four headings.

	UMPIRE ONE									
	1	2	3	4	5	6	7	8	9	10
Decision making	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coping with pressure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management of players	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Players respect for umpire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>OVERALL</b> Please give an overall mark on the performance of each Umpire.	1	2	3	4	5	6	7	8	9	10
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	UMPIRE TWO									
	1	2	3	4	5	6	7	8	9	10
Decision making	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coping with pressure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management of players	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Players respect for umpire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>OVERALL</b> Please give an overall mark on the performance of each Umpire.	1	2	3	4	5	6	7	8	9	10
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### SECTION B

1.	Please comment on any aspect of the Umpires performance which caused you to make BELOW 5.	<b>UMPIRE ONE COMMENTS</b> _____ _____ _____
2.	Please comment on any aspect of the Umpires performance which caused you to make ABOVE 5.	<b>UMPIRE ONE COMMENTS</b> _____ _____ _____
1.	Please comment on any aspect of the Umpires performance which caused you to make BELOW 5.	<b>UMPIRE TWO COMMENTS</b> _____ _____ _____
2.	Please comment on any aspect of the Umpires performance which caused you to make ABOVE 5.	<b>UMPIRE TWO COMMENTS</b> _____ _____ _____

## GENERAL GUIDESLINES FOR COMPLETION OF THE CAPTAIN'S REPORT ON UMPIRE'S PERFORMANCE

### SECTION A ASSESSMENT

<b>9 - 10</b>	
Decision Making:	All decisions correct including some very difficult ones.
Coping with Pressure:	Coped very well when subjected to extreme pressure by players.
Management of Players:	Communicated very well. Decisive when dealing with unacceptable behaviour.
Player's respect for Umpire:	Commanded a high degree of respect from both teams and Captains.
<b>6 - 8</b>	
Decision Making:	Correct decisions. Benefit of doubt given when necessary.
Coping with Pressure:	Coped well when subjected to some pressure by the players.
Management of Players:	Communicated well. Dealt with unacceptable behaviour well.
Player's respect for Umpire:	Commanded respect from players.
<b>5</b>	
Decision Making:	Most decisions correct. Benefit given where there was doubt.
Coping with Pressure:	Coped OK.
Management of Players:	Communication OK. Dealt with unacceptable behaviour adequately.
Player's respect for Umpire:	Respected by most players.
<b>3 - 4</b>	
Decision Making:	Some decisions obviously wrong. Not enough benefit of doubt given.
Coping with Pressure:	Needs better coping techniques when subjected to pressure by the players.
Management of Players:	Communication not adequate. Did not deal with unacceptable behaviour quick enough.
Player's respect for Umpire:	Lost some respect because of inability to cope with pressure.
<b>1 - 2</b>	
Decision Making:	Some easy decisions obviously wrong. No benefit of doubt given.
Coping with Pressure:	Does not have the ability to cope at this level.
Management of Players:	No communication. Did not deal with unacceptable behaviour.
Player's respect for Umpire:	Very little respect from players because of inadequate decision making.

### OVERALL

Please give a mark of ten which, in your opinion, reflects the overall performance of the Umpires.

### SECTION B – COMMENTS

Please make a brief comment if there was concern in any of the assessments in Section A. Please indicate by comment if the Umpire performed up to the required standard.

### NOTE

Each Umpire will be given "feedback" from this report indicating the strengths and weaknesses you have assessed. By using the report in this way it is envisaged that each Umpire will gain valuable information allowing them to work at improving performances based on any below per assessment. Thanks for your input. Please return this report to the CCA within 72 hours of the conclusion of the match

### Contact Person:

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PO Box 789, 23a Iversen Terrace, Christchurch  
Phone (03) 363 5081 Fax (03) 365 3073  
mfisher@canterburycricket.org.nz

## 4.0 Code of Conduct Report Club Cricket Written Report Form

Dear Sir,

In accordance with Section 9 of the Club and Youth Cricket Handbook I make the following report:

Match: .....

Venue: .....

Dates: .....

Umpires: .....

I wish to bring to your attention my belief that during the match conduct amounting to "unacceptable behaviour" occurred. Those involved were:

Player(s)/Team Officials(s): Team: .....

I believe that the conduct breached Rule (Appendix A Number) ..... of the Code.

The circumstances were: .....

This report was completed by: (the umpires jointly or by eligible persons, as outlined in section 3.1 of the Code of Conduct)

The day's play concluded at..... am/pm on ..... 20 .....

And the CCA was notified at..... am/pm on ..... 20 .....

Signed .....	Signed .....
Name	Name
Contact Number	Contact Number

Where any person wishes to make a report of an alleged breach under 4.1, 4.2 or 4.3 of the CCA Code Of Conduct they shall the CCA at the earliest opportunity and complete a written report no later than 4pm on the first working day following the conclusion of the match.

## 5.0 Registration of Club Transfer Form

### 1. Player details:

Name .....

(surname) (first names)

Signed .....

Contact number .....

### 2. Club player is transferring to:

.....

Signature of authorised officer at that Club

.....

Name .....

Position ..... Date .....

### 3. Club player is leaving:

.....

Signature of authorised officer at that Club

.....

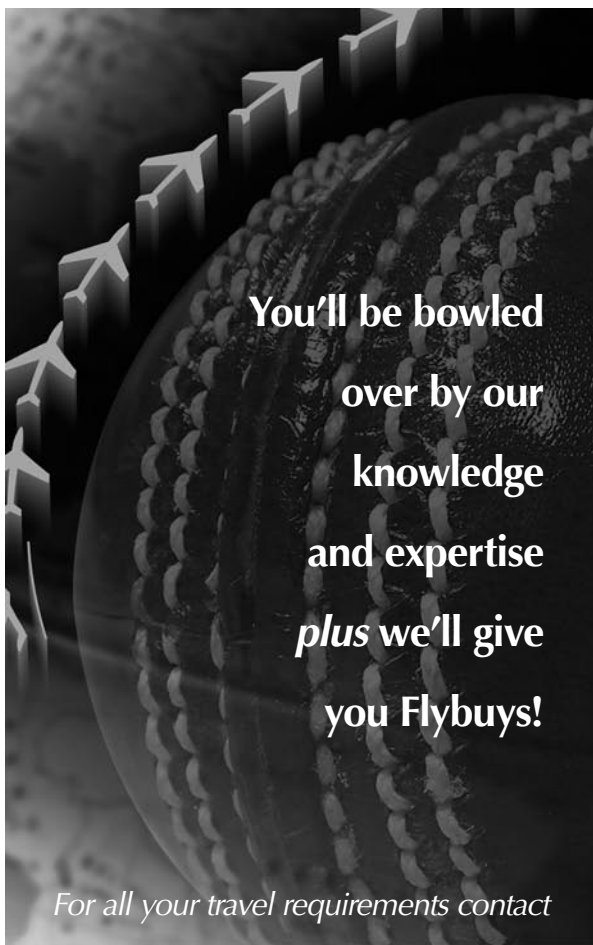
Name .....

Position ..... Date .....

### 4. Registered with Canterbury Cricket

Date received ..... Signed .....

Name ..... Position .....



**You'll be bowled  
over by our  
knowledge  
and expertise  
*plus* we'll give  
you Flybuys!**

*For all your travel requirements contact*



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1st Floor Suite, 137 Victoria St  
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United Travel on Victoria Square  
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